

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

OCTOBER 22, 2024

_____ 20 _____

The Miami Township Board of Trustees met in a Business Session on Tuesday, October 22, 2024, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Mary Makley Wolff called the meeting to order and led the Pledge of Allegiance.

INVOCATION

Chairperson Wolff requested a moment of silence and reflection from those in attendance.

ROLL

Mr. Eric Ferry called the roll. Attending were Mary Makley Wolff, Mark Schulte, and Ken Tracy. Also present were Township Administrator and Public Safety Director Steve Kelly as well as Law Director Joseph Braun.

SWEARING-IN CEREMONY

Justin Kuhn was sworn in as Miami Township's newest full-time Police Officer. Additionally, Officer Steven Pielage was promoted to Police Corporal, Corporal James Taylor advanced to the role of Police Sergeant, and Sergeant Daniel Tobias was promoted to Police Lieutenant.

APPROVAL OF MINUTES

Mr. Schulte made a motion to approve Minutes for the September 09, 2024 Work Session, September 17, 2024 Business Meeting, and September 19, 2024 Special Meeting. Mr. Tracy seconded the motion. All voted "AYE."

DEPARTMENT REPORTS

Each Department Head gave a report for the previous month. Key highlights included:

Community Development

Mr. Brian Elliff, Planning and Zoning Administrator, introduced the 2024 Miami Township Dining Guide which is live on the Township website. Mr. Elliff gave a lighthearted quiz to department heads on the topic of Township eateries.

Finance

Mr. Ferry briefly introduced his written report as complete.

Fire & EMS

Fire Chief Dave Jetter highlighted a recent rooftop rescue that required the use of technical training. Jetter also discussed current community engagement projects, including a seatbelt safety video made in collaboration with the Miami Township Police Department and Mr. Will Menz, Multimedia Director.

Police Department

Police Chief Rob Hirsch discussed a recent surge of motor vehicle accidents in the Township as a result of Hurricane Helene Storms that moved through the area. Hirsch also shared a video highlighting the importance of training that officers receive as members of the Clermont County Crisis Intervention team. According to Hirsch, this Value-Added Service to our residents will be highlighted before the Office of Criminal Justice Services Conference in April of 2025.

Recreation Department

Mr. Ryan Himes, Director, discussed recent and upcoming events, including the wrap-up of our annual summer concert series with a Parrots of the Caribbean show at Community Park, as well as the upcoming Harvest Festival and Holiday Parade. Mr. Himes introduced Chester Scheid as the parade's Grand Marshal, and Administrator Kelly shared some of the many reasons that Chester is a beloved member of the community.

Service Department

Mr. Chris Burdsall, Director, updated the Board on the status of the Lorven Drive project, which is nearing completion and awaiting the removal of a utility pole. Regarding the Riverview

RECORD OF PROCEEDINGS
MIAMI TOWNSHIP BOARD OF TRUSTEES

334

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held OCTOBER 22, 2024 20

Pickleball Courts, Burdsall stated that there are just a few line items left to complete. Paving at Riverview Park is also underway, and Miami Township Clean Up Days were a success with a total of 1014 vehicles bringing 16,750 pounds of paper shredding, 150 gallons of used oil, and nearly 140 tons of garbage.

Chairperson Wolff reminded attendees that October 26, 2024 is Drug Take Back Day in the Township from 10 a.m. – 2 p.m. in the Police Department lobby. Chief Hirsch emphasized that the MTPD accepts drugs in the lobby via a secure drop box 24/7, as well.

Administration

Mr. Steve Kelly discussed recent Strategic Planning sessions the Trustees and Department Heads took part in.

OLD BUSINESS

None.

NEW BUSINESS

New Business was discussed as follows:

AGENDA ITEM #1 — PAYMENT OF BILLS

Mr. Tracy made a motion to pay the bills of the Township including 92 ACH payments numbered 891 through 982, 81 electronic payments numbered 3963 through 4043 and 199 checks numbered 147316 through 147514 for the total amount of \$3,257,965.69.

In addition, the motion approves the following net payroll expenses:

<u>Direct Deposit</u>	<u>Date</u>	<u>Amount</u>
09/20/2024		\$600,879.37
10/04/2024		\$552,551.10
10/18/2024		\$570,182.43

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #2 — FLEET REPLACEMENT MEMO AND PRESENTATION

Mr. Schulte made a motion to approve the proposed Fleet Management Plan with Enterprise Fleet Management as it was presented at the October Work Session, emphasizing his agreement and satisfaction with the flexibility and customization of the plan.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #3 — OPERS CONVERSION PLAN (R2024-043)

Mr. Tracy made a motion to adopt Resolution 2024-043, a resolution authorizing the adoption of an annual conversion plan in accordance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, declaring an emergency and dispensing with the second reading.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #4 — DECEMBER MEETING SCHEDULE

Mr. Schulte made a motion to approve the rescheduling of the Board's 2024 December meeting dates from the 2nd and 10th to the 9th and 17th, with the meeting on the 9th starting at 6:00 p.m.

The motion was seconded by Mr. Tracy. All voted "AYE."

RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

OCTOBER 22, 2024

20

AGENDA ITEM #5 — WARDS CORNER SIGNS

Mr. Tracy made a motion to contract with Atlantic Sign Company to replace and construct two new signs located at the Wards Corner Road and I-275 exits in an amount not to exceed \$40,000.00.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #6 — PURCHASE OF FOUR POLICE EXPLORERS

Mr. Schulte made a motion to proceed with the agreement to purchase the four 2025 Ford Explorers as described from Beechmont Ford at a cost not to exceed \$171,556.00.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #7 — ZOLL BUY BACK AND SAFETY ARM DEVICE

Mr. Tracy made a motion to approve the Fire Department's request to enter into a buy-back agreement with Bound Tree Medical for two (2) Zoll X series monitors for the purchase price of \$19,000.00 and subsequently use those funds to offset the purchase of five (5) Technimount Stretcher Safety Arm Systems for \$13,500.00.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #8 — CEMETERY EQUIPMENT

Mr. Tracy made a motion to approve the Service Department's request to purchase a lowering device and stand from Holland Supply Inc. at a cost not to exceed \$6,024.39.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #9 — POLICE VEHICLES UPFITTING

Mr. Schulte made a motion to accept and proceed with the upfitting of three police vehicles through Parr Public Safety at a cost not to exceed \$11,808.00.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #10 — LAERDAL MONITOR SIMULATOR PURCHASE

Mr. Tracy made a motion to approve the purchase of a Laerdal Monitor Simulator at a cost not to exceed \$7,655.29.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #11 — FITNESS COURT PHASE II (R2024-044)

Mr. Schulte made a motion to approve Resolution 2024-044, a resolution authorizing approval of an agreement with Prodigy Solutions, LLC to perform work associated with phase II of the construction of a fitness court, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #12 — PURCHASE OF TWO LADDERS

Mr. Tracy made a motion to approve the purchase of two ladders from Vogelpohl Fire Equipment at a cost not to exceed \$2,623.00.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #13 — DONATION OF SEIZED FIREARM

Mr. Schulte made a motion to proceed with the donation of the German Mauser Machine Gun Pistol, serial no. 86152, to the Texas Ranger Hall of Fame and Museum in Waco, Texas.

Held OCTOBER 22, 2024 20

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #14 — MULTI-CASUALTY MEDICAL EQUIPMENT

Mr. Tracy made a motion to approve the purchase of multi-casualty medical equipment at a cost not to exceed \$7,820.99.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #15 — CONTINUATION GRANT FOR FLOCK SAFETY

Mr. Schulte made a motion to accept the 2024 State of Ohio Violent Crime Reduction Grant and proceed with the reimbursable payment of \$75,000.00 to continue the Flock Safety camera program in Miami Township in 2025.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #16 — ECONOMIC DEVELOPMENT

Mr. Tracy made a motion to approve the Economic Development Plan Proposal by Envision Group at a cost not to exceed \$60,720.00 in ARPA funds.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #17 — COMMUNITY REINVESTMENT AREA NO. 4 (R2024-045)

Mr. Schulte made a motion to approve Resolution 2024-045, a resolution creating Miami Township Community Reinvestment Area No. 4 and implementing sections 3735.65 through 3735.70 of the Ohio Revised Code, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

ADDITIONAL

None.

PUBLIC COMMENT

None.

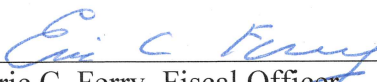
EXECUTIVE SESSION

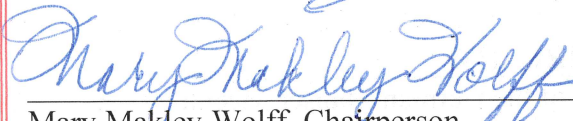
Mr. Tracy made a motion to enter executive session, seconded by Mr. Schulte. Upon roll call, all voted "AYE."

Mr. Tracy made a motion to come out of executive session, seconded by Mr. Schulte. Upon roll call, all voted "AYE."

The meeting was adjourned at 10:10 p.m. on October 22, 2024.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mary Makley Wolff, Chairperson