

## MIAMI TOWNSHIP BOARD OF TRUSTEES

APRIL 16, 2013

The Miami Township Board of Trustees met in regular session on Tuesday, April 16, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the March 19, 2013 business meeting and the April 8, 2013 work session, seconded by Mrs. Wolff. Upon roll call, all voted "AYE."

**Correspondence:** None

**Proclamations and Special Presentations:** Ms. Debbie Caudle, Treasurer for the Milford School District, Mr. Mark Chaffin, Co-Chair of Partnership for Milford Schools and Milford Board member Mr. George Lucas gave a presentation for the Milford School Levy and asked for the residents support for the Levy.

**Department Reports:** A representative of each department presented a report of activities during the month of March 2013.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Whitworth
Police	Chief Bailey
Recreation	Mrs. Thibodeau
Service	Mr. Leab
Administrator	Mr. Fronk & Mr. Braun

**Old Business:** None

**New Business:** Mrs. Wolff made a motion to pay the bills of the Township with 250 checks numbered 114302-114552 and 17 electronic checks numbered 133-150 for the total amount of \$2,019,611.01 plus payroll and payroll taxes for the week of 03/16/2013 in the amount of \$352,163.53 and payroll and payroll taxes for 03/30/2013 in the amount of \$355,455.36, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised of the need for a Then and Now Certificated in the amount of \$4,071.81.

Mr. Tracy made a motion to adopt Resolution 2013-11 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$4,071.81, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk made presented the following personnel actions for the Boards consideration: In the Recreation Department to offer conditional employment to Teresa VanCauwenberg as Recreation Assistant who is currently a YELL program volunteer, to grant employment to Kyle Smith and Christian Vanderloo as probationary YELL Program Volunteers effective 5/15/13, to Richard Bateman and Elizabeth Knueven as probationary Recreation Assistants at \$8.00 per hour effective 5/15/13 and to Katherine Ackerman as a probationary Recreation Instructor at \$15.00 per hour effective 5/15/13 and to promote Katherine Ackerman to Recreation Assistant II with an increase in pay from \$8.00 to \$10.00 per hour effective 06/03/13. Mr. Fronk is recommending the Board approve the Recreation Department personnel actions as presented.

Mrs. Wolff moved to approve the Recreation Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

For the Fire Department, Mr. Fronk is recommending the Board withdraw the conditional offer of employment to Amy Jenkins and Drew Ahern as an Emergency Response Volunteer and to offer conditional employment to Matthew Laney as an Emergency Response Volunteer.

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Mr. Tracy moved to approve the Fire/EMS Department personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE".

For the Service Department, Mr. Fronk is recommending the Board accept the resignation of Ryan Mechstroth as part-time Maintenance Worker and is recommending the Board offer conditional employment to Gary Frank for the position of Maintenance Worker.

Mrs. Wolff moved to approve the Service Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised that at the April work session, Chief Whitworth made a presentation related to purchasing a replacement fire engine for the one involved in an accident in October 2012. The vehicle was totaled by the insurance company and the settlement from the insurance company is \$451,044. As part of the settlement the insurance company is requiring the Township to buy a like kind and quality vehicle. Chief Whitworth recommended the Township purchase a fire engine identical to the two engines the Township has already ordered. Mr. Fronk is recommending the Board authorize the purchase of a new fire engine identical to the two engines already ordered and to execute a contract.

Mr. Tracy moved to authorize the purchase of a new fire engine identical to the two engines already ordered and to execute a contract.

Mr. Fronk explained the Clermont County TID is in the process of issuing \$8,000,000 in bonds that will be used to match federal and state dollars for roadway construction projects over the next several years. The TID Bond Counsel has recommended that each of the TID partners adopt resolutions that affirm and ratify the TID Regional Transportation Improvement Program (RTIP). In 2013 two projects are planned in Miami Township. The widening of Branch Hill Guinea Pike from Glen Echo to St. Rt. 28 and the widening of Wards Corner Road from Tri-Ridge Blvd. west to the Carespring corporate office, along with an access road at the site of the new cardio rehabilitation center. Mr. Fronk noted our partnership with the Clermont County TID has been very beneficial and as projects are completed, new ones will be added to the list. Mr. Fronk is recommending the Board adopt Resolution 2013-12 a resolution to confirm, approve and ratify the Clermont County TID Regional Transportation Improvement Program.

Mrs. Wolff moved to adopt Resolution 2013-12 a resolution to confirm, approve and ratify the Clermont County TID Regional Transportation Improvement Program, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised of Township streets within platted subdivisions where a speed reduction survey was never conducted. Since these streets are totally within platted subdivisions the Township has the authority to conduct a traffic engineering investigation and set a new speed limit. The investigation has been completed and Mr. Mantel, Service Director, is recommending the speed limit on the certain streets in Paxton Lake Subdivision, Estates at Miami Trails Subdivision and in Mitchell Farm Subdivision be reduced from 55 mph to 25 mph. Mr. Fronk is recommending the Board adopt Resolution 2013-13 reducing the speed limit.

Mr. Tracy made a motion to adopt Resolution 2013-13 a resolution lowering the speed limit on certain streets in Miami Township, as listed, seconded by Mrs. Wolff with all voting "AYE".

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Mr. Fronk advised that Mr. Mantel requested the County Engineer to conduct a speed limit study on streets within the Township but not in a platted subdivision. The County Engineer's office completed its field work and a resolution from the Board is required before the studies are submitted to ODOT for final approval.

Mrs. Wolff made a motion to adopt Resolution 2013-14 a resolution requesting the County Engineer to conduct a speed limit study on certain streets within the Township, dispensing with the second reading and declaring an emergency for the streets listed in exhibit A, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board the need to renew the street lighting district, via resolution, for the Paxton Lake lighting district.

Mrs. Wolff made a motion to adopt Resolution 2013-15 a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Paxton Lake Subdivision, seconded by Mrs. Wolff with all voting "AYE".

**Public Comment:** Mr. Brad Duncan, representing Whitegate Farm Subdivision, came forward to ask for an update on the possibility of another Fire/EMS station in the east side of Miami Township. Mr. Braun, Township Law Director, stated they are looking at property that would be suitable for a future facility but cannot discuss the location because they are in negotiations. There was a brief discussion regarding response times.

Mr. Marv Hudson came forward to remind the Board the St. Vincent de Paul's Run For the Poor on June 8, 2013. Mr. Hudson also advised the Board of a sign for Eunita Drive that is confusing because there is no left turn on Eunita traveling east at the light at Buckwheat and St. Rt. 28.

Mr. Tracy made a motion to go into Executive Session to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code and to discuss preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised Code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Mrs. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:40 p.m.

ATTEST: \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Karl Schultz, Chairperson