Gathering Place

Miami Township is dedicated to providing our community with quality facilities for gatherings, meetings and recreational programs.

Community Park is a beautiful 17 acres of land created with picnic areas and grills, tables, a playground, picnic shelter and walking trails. Just as Miami Township has continued to grow, so has Community Park. Today's park also includes three tennis courts, a sand volleyball court and 9 hole disc golf course.

The original house was built around 1840 by settler Randall Leming, and is reminiscent of the rural lifestyle that existed in Miami Township in the 19th century.

Reserve the Leming House Today!

Visit Register.MiamiTwpOH.gov or call (513) 248-3727

LARGE CATERING GALLEY with Easy Access

LEMING HOUSE at COMMUNITY PARK

5951 Buckwheat Road • Miami Township OH 45150 • (513) 248-3727

LEMING HOUSE RENTAL

at Community Park • 5951 Buckwheat Road

Space & Amenities

The Leming House is great for club meetings, community get-togethers and private parties! The Leming House, located in Community Park, has a large banquet room, kitchen and there is table seating for 120.

Miami Township
Clermont County OHIO

Miami Township Recreation
(513) 248-3727
Register.MiamiTwpOH.gov

LEMING HOUSE *at Community Park*

Room	Monday - Thursday	Friday-Sunday, Holidays
Leming House	$150	$300*

**An additional $150 is added to the rental fee on the following Holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, and the Friday before or the Monday after a Holiday if the Township is closed.*

Reservations:

The Leming House may be reserved up to one (1) year in advance and is available between the hours of 10:00 am and 12:00 am (Midnight).

Reservations for the Leming House can be made online, in person or by mail. Payment accepted is credit card, check or money order (Made payable to Miami Township) or exact cash. Payments and reservations can be made in the Recreation Department located at:

Miami Township Civic Center
6101 Meijer Drive
Milford, Ohio 45150
513-248-3727
Monday – Friday, 8:00 am - 4:30 pm

Operational Requirements for Entering/Leaving Facilities

- The Leming House has a built-in security system that controls access to the facility when it is not in use. An alarm key that activates/deactivates the security system is provided to the Lessee when the entry key to the Leming House is issued. Lessee is responsible for obtaining these prior to the scheduled event.
- The entry key/alarm key will be issued to the Lessee between the hours of 8 a.m. and 4:30 p.m. at the Miami Township Civic Center Recreation Department at 6101 Meijer Drive, Milford, Ohio 45150. These keys can be picked up one (1) business day prior to rental and must be returned the next business day after the event. For Saturday and Sunday events, the entry key/alarm key will be issued on Friday and returned the next business day.
- Upon leaving the Leming House, the Lessee is required to activate the security system.
- If you develop a problem either in deactivating or activating the security system, please contact the Clermont County Communications Center at 732-2231 and request assistance from Miami Township Police or Service Department.
- **FAILURE TO ACTIVATE THE SECURITY SYSTEM AFTER YOUR EVENT WILL INCUR INVOICED FEES DETERMINED BY THE MIAMI TOWNSHIP RECREATION DIRECTOR.**

Rental Policies

General Rules and Regulations:

• You must be 21 or older to rent a facility • One adult chaperone (over 21 years of age) must be provided for every 25 minors (under age 18) in attendance • Gambling is not permitted • Alcoholic beverages are permitted at the Leming House only by signing/agreeing to the terms of the Alcohol Use Permit. • Smoking cigarettes and cigars, vaping, electronic cigarettes and the use of tobacco and other smokeless tobacco on all Miami Township property is prohibited • All groups or individuals renting the Leming House shall be responsible for the facility being clean and in an orderly state after scheduled use. Should the facilities be left in such a condition to require additional cleanup or maintenance, any additional expenses will be invoiced to the responsible party • All functions conducted at the Leming House must be in accordance with township standards and, therefore, not be in violation of any township regulations or resolutions as set forth in the rules providing for the issuance of permits for use of the facilities.

Non-Profit Organizations

Legally chartered 501c3 non-profit groups who primarily serve Miami Township may reserve the Leming House up to twenty four (24) times per calendar year. The rental fee will be waived twice per month for usage Monday through Thursday. These reservations may not be made more than ninety (90) days in advance.

Commercial Use

Commercial use of the Leming House is prohibited. Businesses may use the facility for training or other business related uses, but may not use the facility for the sale of any goods or services.

Personal Responsibility

• The Lessee is responsible for leaving the premises in the same condition as it was in before the event • **Lessee will be invoiced for the cost of the following items**: [*Failure to clean facility – Failure to return key – Failure to secure facility including activation of security system at Leming House - Damage to facilities or furnishings - Possession or consumption of alcoholic beverages without proper permit - Failure to return tables and chairs to their original positions - Any other act of negligence - Breach of rules and regulations of rental contract*] • Lessee hereby warrants that he/she will be personally responsible for the cost of repair of any damage as determined by the Township Administrator. Lessee recognizes that Miami Township and its employees are in no way responsible for lost, damaged or stolen items or for any injuries that may be incurred by persons on the premise. • If Lessee fails to reimburse Miami Township for any damage, the township may pursue criminal charges against Lessee • The Leming House has a set number of tables and chairs. Applicants are responsible for the set-up and tear-down of tables and chairs and returning them to the appropriate closet.

Use of Alcoholic Beverages

• The use of alcoholic beverages is permitted at the Leming House only by signing/agreeing to the terms of the Alcohol Use Permit. • The sale of alcoholic beverages is prohibited • Alcoholic beverages shall not be furnished to minors under the age of twenty-one (21) • Alcoholic beverages shall not be furnished to intoxicated persons, habitual alcoholics or to whom the Liquor Control Department has prohibited the sale of alcoholic beverages • Furnishing of alcoholic beverages will cease at 12:00 am (Midnight) with the exception of New Years Eve • Lessee is responsible for ensuring compliance with all Ohio laws pertaining to the use or consumption of alcoholic beverages.

Hours of Operation

The Leming House is available for rental from 10:00 am until Midnight. (New Year's Eve Rentals until 2:00 am.)

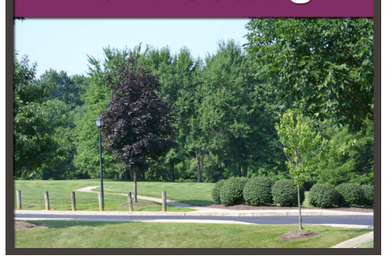
Miscellaneous

• If cancellation of Leming House is necessary, and the reservation is cancelled prior to 30 days of the reservation date, Lessee will be refunded the rental fee minus 20% of the rental fee. If the reservation is cancelled within 30 days of the reservation date, Lessee will be refunded 50% of the rental fee • Lessee shall maintain a copy of the rental contract receipt with him/her during the rental as evidence of the reservation • **Taping, tacking, or affixing anything to the walls, doors or ceiling of any facility is prohibited** • The use of candles, other than those contained in glass, floating in water, or placed in sand, is prohibited • Renters must only use the facility during their scheduled time according to their contract. **The facility must be left in the condition you found it.** Failure to comply will result in invoicing the responsible party for the cost of clean up or repairs and lost privileges for future rentals • NO FOG OR SMOKE MACHINES OF ANY KIND ARE PERMITTED • Miami Township reserves the right to amend rules and fees at any time without advance notice to the public.

Historic Charm

Galley Kitchen

Spacious Deck

Natural Light

Park Setting