

MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 17, 2017

The Miami Township Board of Trustees met in regular session on Tuesday, January 17, 2017 at 7:00 PM. Trustee Ken Tracy called the meeting to order. A member from Boy Scout Troop 128 led the Pledge of Allegiance. The invocation was given by Mr. Tracy. Mr. Ferry called the roll. Attending were Trustees Ken Tracy, Mary Makley Wolff and Karl Schultz. Mr. Schultz made a motion to approve the minutes of the December 20, 2016 business meeting and the January 9, 2017 work session, seconded by Ms. Wolff with all voting "AYE".

Correspondence: None

Mr. Tracy asked Mr. David Painter, Clermont County Commission, to come forward to speak if he wished. Commission Painter stated he is here from the Board of Commissioners and to let everyone know they are there to help in any way they can.

Special Personnel Action: Mr. Wright advised of the retirement of two employees and the promotion of two employees. Lt. Barry Mesley will retire on February 10, 2017 after 45 years of Fire/EMS service. Lt. Mesley started as a cadet at the age of 16.

Mr. Schultz made a motion to accept the resignation of Lt. Barry Mesely, seconded by Ms. Wolff will all voting "AYE".

Mr. Wright advised with the retirement of Lt. Mesley he and Chief Kelly are recommending to promote James Petry to Station Lieutenant to fill that position. The new hourly pay rate will adjust to \$31.17 per hour (\$77,790.88 annually) starting with the pay period that begins on February 11, 2017. Lieutenant Petry will also begin a one-year probationary period at that time in accordance with Article 34-B of the current CBA. Lieutenant Petry has been through the promotional process.

Ms. Wolff made a motion to promote James Petry to the position of Station Lieutenant, with a pay rate of \$31.17 per hour (\$77,790.88 annually) starting with the pay period that begins on February 11, 2017 and with a probationary period of one-year, effective February 10, 2017, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright is recommending the Board accept the resignation of part-time FF/Medic Scott Ray from his position effective January 3, 2017.

Mr. Schultz moved to accept the resignation of part-time FF/Medic Scott Ray from his position effective January 3, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is recommending the Board remove Sgt. Keith Bullock from probation effective February 14, 2017 with a contractual rate of pay of \$40.29 per hour.

Ms. Wolff moved to remove Sgt. Keith Bullock from probation effective February 14, 2017 with a contractual rate of pay of \$40.29 per hour, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright recommended the Board accept the retirement of Sgt. Nick Colliver effective January 31, 2017. He will retire after 26 plus years of police service. There will also be a retirement luncheon in the Public Safety Training Center on January 31st between the hours of 12:00 and 2:00 p.m.

Mr. Schultz moved to accept the retirement of Sgt. Nick Colliver effective January 31, 2017, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright is recommending the Board promote John Pryor to the position of Police Sergeant with a twelve month probationary period at a starting rate of \$39.08 per hour with an effective date of February 1, 2017.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 17, 2017

Ms. Wolff moved to promote John Pryor to the position of Police Sergeant with a twelve month probation period at a starting rate of \$39.08 per hour with an effective date of February 1, 2017, seconded by Mr. Schultz with all voting “AYE”.

Mr. Wright advised after a review of the payroll records and receiving information from the Ohio Police and Fire Pension Fund, we have a need to revise the effective dates of hire for the five new career members who began their full time employment this year. Those are: Robert Edmonds – revised effective start date of 1/1/17; Daniel Lohbeck– revised effective start date of 1/2/17; Jamie Williams – revised effective start date of 1/3/17; Andrew Browning – revised effective start date of 1/5/17 and Daniel Moeller – revised effective start date of 1/6/17. Mr. Wright is recommending the board revise those hire dates of the full time Fire Department personnel.

Mr. Schultz moved to revise the effective start dates of the following full time Fire Department personnel: Robert Edmonds – revised effective start date of 1/1/17; Daniel Lohbeck– revised effective start date of 1/2/17; Jamie Williams – revised effective start date of 1/3/17; Andrew Browning – revised effective start date of 1/5/17 and Daniel Moeller – revised effective start date of 1/6/17, seconded by Ms. Wolff with all voting “AYE”.

Proclamations and Special Presentations: Chief Kelly asked Jim Petry, his wife and family to come forward and asked the Trustees to join them. Chief Kelly also asked retiring Lt. Barry Mesley to also come forward for the transfer of position. Chief Kelly gave some background on Jim Petry. Chief Kelly thanked Barry Mesley for his 45 years of service, 33 of them as a full time firefighter in Southwest Ohio. Chief Kelly gave the background of Barry Mesley’s career from when he began as a Cadet at the age of 16. There will be celebration of Barry’s career and retirement on February 9th at the Fire Station. The Honor Guard came forward with the badge and helmet to be presented to Jim Petry. At this time, Jim Petry’s wife pinned his new badge on his uniform and Jim’s daughter and Barry Mesley replaced his collar pins with new ones. Chief Kelly presented Lt. James Petry. Joe Braun, Law Director, administered the Oath of Office.

Chief Madsen asked Officer John Pryor, his wife and children to come forward and gave some background on John noting he has been with Miami Township for 15 years, he was with Mt. Orab Police Department for years prior and was a Military Police Officer in the United States Army Reserves for 10 years. Joe Braun, Law Director, administered the Oath of Office. Assistant Chief Mills brought Badge 85 for the pinning. Sgt. Pryor’s son pinned the badge on his uniform. Chief Madsen introduced Sgt. John Pryor.

Department Reports: A representative of each department presented a report of activities during the month of July 2016.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business:

New Business: Mr. Schultz made a motion to pay the bills of the Township with 95 checks numbered 126343 - 126438 and 15 electronic checks numbered 871 - 886 for the total amount of \$1,016,725.04 plus payroll and payroll taxes for the week of 12/17/2016 in the amount of \$389,713.40 and payroll and payroll taxes for the week of 12/31/2016 in the amount of \$416,531.01, seconded by Ms. Wolff with all voting “AYE”.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 17, 2017

Mr. Wright advised of a need for a Then and Now Certificate.

Ms. Wolff made a motion to adopt Resolution 2017-01 authorizing the township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$328,849.17 and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that in December of 2014 the Township entered into a master agreement with Duke Energy Retail to provide electric generation supply and services so that the residents of the Township could save on their electric bill through an aggregation program. Duke Energy is now known as Dynegy Energy Services. Mr. Wright is recommending we revise the master agreement to lock in a competitive cost per KWh from this month through December of this year. The Township's budget benefits as we continue to purchase our electricity for street lights and our buildings and campuses through Dynegy programs. These will be two separate agreements to be approved. There will be an agreement to restate the 2014 agreement from Duke Energy to Dynegy Energy Services, and one to revise the master agreement to state the new 5.39 cents per kWh price for a 3 year aggregation program. This is a total of four separate agreements and motions.

Ms. Wolff made a motion to approve a master agreement with Dynegy Energy Services to provide electric generation supply and services and authorize the Administrator to execute the Agreement on behalf of the Board, seconded by Mr. Schultz with all voting "AYE".

Mr. Schultz made a motion to approve an amendment to the master agreement with Dynegy Energy Services to provide electric generation supply and services and authorize the Administrator to execute the Agreement on behalf of the Board, seconded by Ms. Wolff with all voting "AYE".

Ms. Wolff made a motion to approve an Electric Service Agreement with Dynegy Energy Services to provide electric generation supply and services for Miami Township street lighting and authorize the Administrator to execute the agreement on behalf of the Board, seconded by Mr. Schultz with all voting "AYE".

Mr. Schultz made a motion to approve an Electric Service Agreement with Dynegy Energy Services to provide electric generation supply and services for Miami Township facilities and authorize the Administrator to execute the Agreement on behalf of the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright explained that as discussed at the work session, the Township is in need of replacing our obsolete telephone and network connection system. The single connection point is very undersized for an organization our size and it also leaves us vulnerable to outages and delays. Mr. Wright is recommending the Board enter into a 60 month lease agreement with Cincinnati Bell for a replacement data, phone system and network services in the amount of \$6,667.75 per month, and complete an agreement with Advanced Technology Consulting for their work in assisting the new system at a one-time cost of \$3,750.00.

Ms. Wolff made a motion to enter into a 60 month lease agreement with Cincinnati Bell for a replacement data, phone system and network services in the amount of \$6,667.75 per month, and complete an agreement with Advanced Technology Consulting for their work in assisting the new system at a one-time cost of \$3,750.00, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright explained there is also a critical vulnerability that was discovered during a telecommunications and data outage and that was the network infrastructure. During a scheduled switchover of switch points it was discovered that many ports, switches and jumps are past their useful life and cannot wait to be replaced. The 2017 investment amounts will be \$50,000.00 from the General fund for the Civic Center, \$26,166.00 for the Police Department

MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 17, 2017

and \$14,918.00 for the Fire/EMS Department. Mr. Wright is recommending the Board approve the purchase of replacement network components from Intrust IT in the amount of \$91,084.00. This was a 2017 budgeted item.

Mr. Schultz made a motion to approve the purchase of replacement network components from Intrust IT in the amount of \$91,084.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board appoint Mr. Edward Marcin as the Zoning Commission alternate member. Mr. Elliff interviewed several interested candidates and feels Mr. Marcin will do a good job.

Mr. Schultz made a motion to appoint Edward Marcin as the Zoning Commission alternate member for the term of January 17, 2017 through December 31, 2021, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the Police vehicle replacement schedule was presented to the Board at the December 2016 budget hearing and Chief Madsen is requesting approval to purchase the three (3) Ford Police vehicles from Beechmont Ford Fleet Sales along with the associated internal and external hardware for a total cost of \$109,432.60.

Mr. Schultz made a motion to approve the purchase of the three (3) Ford Police vehicles from Beechmont Ford Fleet Sales along with the associated internal and external hardware for a total cost of \$109,432.60, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised the purchase of a Ford Integrated Diagnostic System with Panasonic CF-54 was discussed at the January work session. This will help the police mechanic to assist in his job responsibilities. Specifically this piece of hardware and software will give the ability to diagnose vehicle system malfunctions which will allow him to determine the best course of action. Currently the mechanic has to spend drive time and dealer expenses to run the diagnostic before deciding the best course of action for repairs. Mr. Wright is recommending the Board approve the purchase of the Ford Diagnostic System with Panasonic CF-54 Toughbook from the Helm Company at a cost of \$4,149.00. This was a 2017 budgeted item.

Mr. Schultz made a motion to approve the purchase of the Ford Diagnostic System with Panasonic CF-54 Toughbook from the Helm Company at a cost of \$4,149.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised that John Musselman, Service Director, is requesting the Board adopt a resolution which will allow Miami Township to make purchases from ODOT State Cooperative Purchasing Program. One of the capital purchases this year is the replacement of a single axel cab and chassis to be set up as a salt truck. Mr. Wright has prepared resolution 2017-02 for the Board to consider.

Ms. Wolff made a motion to adopt Resolution 2017-02 a resolution authorizing participation in ODOT Cooperative Purchasing Program and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised of the need to renew the street lighting district for Mills of Miami subdivision. Mr. Wright has prepared resolution 2017-03 for the Board to consider.

Ms. Wolff made a motion to adopt Resolution 2017-03 a resolution providing for the procurement of a street lighting system for Mills of Miami, dispensing with the second reading and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Public Comment: None

MIAMI TOWNSHIP BOARD OF TRUSTEES

JANUARY 17, 2017

Executive Session: Mr. Schultz made a motion to go into executive session to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code and to conference with counsel related to pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:45 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Ken Tracy, Chairperson