

RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held December 4, 2023 20

The Miami Township Board of Trustees met in a work session on Monday, December 4, 2023, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Ken Tracy, Mary Makley Wolff, and Mark Schulte.

Chief Kelly recommended the following actions for personnel:

Administration

Remove Missy Latham from probation and increase her to an hourly rate of \$32.70 effective December 5, 2023. Missy will also receive 160 additional hours of vacation as of that date.

Fire Department

Accept the resignation of full-time Firefighter/Paramedic Matt Brown effective December 9, 2023.

Accept the resignation of volunteer Firefighter Richard Ruggieri effective December 31, 2023.

Accept the request from Shawna Lynch to move from full-time status to part-time status in her role as a Firefighter/Paramedic effective December 23, 2023.

Police Department

Grant employment to Robert Craig Heintzelman for the position of full-time police officer, with an eighteen-month probationary period, at a pay rate of \$43.29 per hour with a starting date of January 2, 2024. Officer Heintzelman will be assigned as a School Resource Officer in the Milford School District. The SRO position was created by grant funding.

Make an offer of volunteer employment to Jennifer Ryan as a Police Volunteer effective December 5, 2023. Jennifer was previously employed full-time by Miami Township until her retirement in 2020.

Ms. Wolff made a motion to accept the personnel recommendations as presented, seconded by Mr. Schulte and all voted "AYE."

Chief Kelly presented information on a Memo of Understanding (MOU) with Xavier University to offer tuition discounts for employees via the Center for Local Government.

Mr. Elliff presented a proposed resolution to initiate a text amendment to the Miami Township Zoning Resolution which would eliminate "use variance" authority from the Board of Zoning Appeals.

Unfortunately, recently we have seen applicants apply for and/or indicate interest in applying for substantial use variances that are beyond the reasonable scope of that process. Therefore, rather than putting the Board of Zoning Appeals in an inappropriate position of considering substantial changes in land use policy by use variance requests, that authority would be removed from that Board and applicants could seek authority via the zoning amendment process. In that way, major changes in land use and/or land use policy may receive more thorough vetting through the Regional Planning Commission, the Zoning Commission and Board of Trustees, with final authority then residing with the Board of

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Trustees which is the appropriate policy decision making body for the Township.

We are requesting that the resolution initiating the text amendment be adopted at the Work Session meeting so that it may be presented to the Zoning Commission for placing on their docket later this week.

Mr. Schulte made a motion to adopt Resolution 2023-45, a resolution agreeing to initiate amendments to the Zoning Resolution of Miami Township, Clermont County, Ohio (MTZR), dispensing with the second reading and declaring an emergency, seconded by Ms. Wolfe and all voted "AYE."

Mr. Tracy opened the 2024 Budget Hearing.

Ms. Flanigan gave an overview of the Township's financial position including investments, grants, debt service and capital budgets.

Each department head gave an overview of their budget including capital projects, vehicle replacement and staffing.

The Board thanked the Department Heads and Ms. Flanigan for their hard work in preparing the 2024 budget. The Budget Hearing was closed.

PUBLIC COMMENTS


There were no public comments.


Mr. Schulte made a motion to go into Executive Session to discuss the employment of a public employee pursuant to Section 121.22(G)(1) and to discuss pending or eminent litigation pursuant to Section 121.22(G)(3), seconded by Ms. Wolff and all voted "AYE."

Mr. Schulte made a motion to come out of Executive Session, seconded by Ms. Wolff and all voted "AYE."

There being no other business the meeting was adjourned at 8:30 p.m.

ATTEST:


Eric Ferry, Fiscal Officer


Ken Tracy, Chairperson